

Checklist for depositing Share Certificates into your account

If you wish to deposit physically held paper share certificates into your account with us, you need to fill out a Crest Transfer Form for each of the holdings and send them to us by Special Delivery with the certificates. Please complete the attached Crest Transfer Form, one per stock. If you have a Certificate for Warrants and a separate Certificate for Ordinary shares, then complete one for the Warrant Certificate and a second form for the Ordinary Certificate. **We do not charge for depositing shares.**

Please make sure that you have checked the following **BEFORE** you send certificates or transfer forms to us to lodge onto your account;

1. That the Certificate is in the account holder's name.
2. That you have signed one CREST transfer form per company.
3. If the certificate is different please ask the Registrar for a new certificate or check that the old one is valid under a different name or different number of shares and do not send the incorrect one to us.
4. If the holding or name of the company has changed and the old certificate is still valid please note the changes on the certificate in pencil.

Finally, you must ensure:

5. **That you have checked with the company registrar that each certificate is valid and that the certificate is for the correct number of shares you wish to deposit.**

Certificates that are not valid will be rejected by the registrar and they may also charge you for the rejection and this will therefore cause a delay before you can trade in that share. If you are in any doubt that your certificate(s) are valid then contact the registrar named on the certificate to check before posting them to us.

As these are your proof of ownership of the shares please post them to us via Special Delivery to:

Beaufort Securities Limited
63 St Mary Axe
London,
EC3A 8AA

If you have any questions, please telephone **020 7382 8300** and ask for the Settlements department.

Regards,

Client Services
Beaufort Securities Limited

[beaufortsecurities.com](https://www.beaufortsecurities.com)

63 St Mary Axe, London EC3A 8AA | T +44 (0)20 7382 8300 | E info@beaufortsecurities.com

CREST TRANSFER

Please complete this form in BLOCK CAPITALS

Above this line for Registrar's Use

Counter Location Stamp	Barcode or Reference
	SDRN

Name of Undertaking

Description of Security

Please complete form in type or in Block Capitals

Name(s) of registered

Holder(s) should be Given in full: the address should be Given where there is only one holder.

If the transfer is not made by the registered Holder(s) insert also the name(s) and capacity (e.g. executor(s)) of the person(s) making the Transfer.

Consideration Money	Certificate(s) Lodged with Registrar (To be completed by Registrar)
Amount of shares or other security in words	
Amount of shares or other security in words	
In the name(s) of	Designation (if any)
	Balance Certificate(s) Required

<p>I/We hereby transfer the above security out of the name(s) aforesaid into the name(s) of the system-member set out below and request that the necessary entries be made in the undertaking's own register of members.</p> <p>Signature(s) of Transferor(s)</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p> <p>A body corporate should execute this transfer under its common seal or otherwise in accordance with applicable statutory requirements.</p>	<p>Stamp of depositing system-user</p> <div style="text-align: center;">  <p>BEAUFORT 63 St Mary Axe London EC3A 8AA</p> </div> <p>Authorised and regulated by the Financial Services Authority (Register No 485165) and a member of LSE and ISDX</p> <p>Date</p>
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PLEASE SIGN HERE 

Full name(s) of the person(s) to whom the security is transferred.

Such person(s) must be a system-member

BEAUFORT NOMINEES LIMITED	Participant ID
	5GQAQ
	Member Account ID
	SSLNOMS

Reference to the Registrar in this form means the registrar or registration agent of the undertaking, not the Registrar of Companies at Companies House

Euroclear UK & Ireland Limited is delivering this transfer at the direction and on behalf of the depositing system-user whose stamp appears herein and does not in any manner or to any extent warrant represent the validity, genuineness or correctness of the transfer instructions contained herein or the genuineness of the signature(s) of the transferor(s). The depositing system-user by delivering this transfer to Euroclear UK & Ireland Limited authorises Euroclear UK & Ireland Limited to deliver this transfer for registration and agrees to be deemed for all purposes to be the person(s) actually so delivering this transfer for registration.

This form should be used only for a transfer of a certificated unit of security to a CREST member to be held by a CREST member in uncertificated form. It should not be used for conversion of a unit held by a CREST member into uncertificated form.

The CREST rules require that this form be used for the transfer of a unit of a certificated security to a CREST member to be held by that member in uncertificated form. Any such transfer on this form is exempt from stamp duty.